

Alcohol & Drugs Policy

1. Purpose and Scope

This policy relates to the use of illegal drugs and misuse of alcohol or other harmful substances on the facilities of Dewsbury Moor Sports Club.

Its purpose is to:

- a. Comply with the Misuse of Drugs Act 1971 by ensuring that the Dewsbury Moor Sports Club does not knowingly permit use or supply of controlled drugs on its premises.
- b. Provide a safe working environment for staff and customers.
- c. Minimise drug use at events.
- d. Prevent drug dealing on the premises of Dewsbury Moor Sports Club.
- e. Safeguard customers who have used drugs or misused other substances.
- f. Support members and employees seeking help regarding their own or others' drug use.

2. Policy Statement

Dewsbury Moor Sport Club:

- Will not condone the possession, use or supply of illegal drugs, nor the misuse of alcohol or other substances, on its premises.
- Will promote supportive and caring harm minimisation strategies which reduce the risks associated with drug use/misuse.
- Will provide a safe, healthy and supportive environment for employees, members and visitors.
- Will promote knowledge, awareness and understanding to enable employees and members to make informed choices.

3. Policy in Relation to Employees

All permanent and casual employees working at Dewsbury Moor Sports Club will receive training on this policy as part of their induction process. Written procedures will be available to assist in implementing the policy. Awareness will be maintained by refresher training at least every 6 months or when changes are introduced following new legislation.

4. Policy in Relation to Members

Dewsbury Moor Sports Clubs responsibilities are to:

- Provide suitable advice and facilitate access to that advice.
- Provide information, to develop awareness and to support projects relating to drug prevention and harm minimisation.
- Liaise as appropriate with other organisations.

The policy will be communicated to members by:

- Posting a copy on the Dewsbury Moor Sports Club website.
- Posting a copy to the Dewsbury Moor Sports Club social media apps.
- Raising awareness of the policy at entrances to the clubs' facilities.

5. Preventing Drug Use at the Facilities of Dewsbury Sports Club

- In order to prevent drugs being brought onto the premises, it will be a condition of entry to the facilities of Dewsbury Moor Sports Club that customers acknowledge the Clubs right to conduct searches prior to entry.
- All employees and committee members will be vigilant in monitoring activity and regularly monitor key areas within the premises for suspicious activity.

- CCTV will be installed in all restrooms and monitored regularly to reduce the opportunity for suspicious activity to take place.
- Where suspicion of possession, consumption and/or dealing taking place, customers will be asked to consent to being searched. Should consent to a search be rejected the customer will be refused service and asked to leave the premises immediately.
- Should an employee or member feel intimidated and therefore reluctant to report suspicious activity directly, they are requested to record the time and area of any such events so that CCTV footage can be reviewed retrospectively.

6. Search Policy

Searching is a standard part of the entry policy for Dewsbury Moor Sports Club. Signs advertising this policy are displayed at all entrances to the clubs' facilities and a condition of entry.

Search can only take place with the consent of the individual who is to be searched. Under no circumstances can force be utilised to complete a search. If a person originally provides consent to be searched but then withdraws this consent, the search must be stopped immediately.

Dewsbury Moor Sports Club has no power to detain an individual under the Misuse of Drugs Act 1972 and individuals must remain on the premises voluntarily to be handed over to the police.

It is best practice to ensure another individual witness is present throughout the search to prevent any malicious claims of assault and to provide evidential corroboration of any items found.

If a person refuses to be searched, entry must be refused on all occasions.

7. Extent of Searching

The search of a person must be restricted to outer clothing and pockets but can and should include bags and wallets. The search should only be performed by an employee or committee member of the same gender as the individual to be searched. Where practical the search should take place out of the way of the public.

8. Right to Refuse Service

All Dewsbury Moor Sports Club employees and committee members have the right to refuse service or ask someone to leave at any point. If a person refuses to leave when requested to do so and are displaying drunk OR disorderly behaviour, the police will be contacted for assistance.

This is covered under section 143 Licensing Act 2003 and creates an offence for a person to refuse to leave when requested to do so.

9. Finding Drugs

All suspected drugs incidents will be documented using the West Yorkshire Police Partnership Intelligence Portal (PIP) and incident forms. Given that incidents may vary from finding drugs on the premises, finding customers in possession of a small quantity of illegal drugs, or finding customers in possession of a large number of drugs, the procedure to be followed will vary as follows:

- If a customer is in possession of any suspected illegal drugs, regardless of the quantity involved, the police will be called.
- If a customer is found in possession of any suspected illegal drugs. these will be confiscated, placed in a sealed bag, labelled and left in the clubs safe. The incident will be documented using PIP, incident forms and reporting the customer's details, if they are given. Any suspected illegal drugs found, together with details of the incident, will be passed at an appropriate time to the police who will determine what further action will be taken. Where a customer refuses to hand over the suspected drugs, the police will be called immediately.
- If a customer is found in possession of what is believed to be nitrous oxide, the following will apply: - Whilst not an offence, if the customer is in possession of a small quantity (i.e., what could be deemed for personal use) then it will

be a condition of entry that the item is confiscated. If confiscation is refused, then entry will be denied. If in possession of a larger quantity that is suspected to be for distribution, then the items will be confiscated and reported via PIP and documented via incident forms. Details of the incident, as well as the confiscated items, will be passed to the police.

- If employees, member or visitors find suspected illegal drugs on the premises, the drugs will be removed to the clubs safe, having first been bagged and labelled. Any drugs found, together with details (day/time etc), will at an appropriate time be passed to the police.
- If a large quantity of suspected illegal drugs is discovered or employees have grounds for suspecting dealing is taking place on Dewsbury Moor Sport Clubs facilities, the police will be called immediately.

10. Sanctions

- Any person suspected of consuming illegal drugs will receive a ban from the club's facilities following attendance at the next available committee meeting. The length of the ban will be in proportion to the incident but would normally be for a minimum of 12 months. Decisions to ban customers will be taken by the committee after considering all the information available.
- Any person found to be in possession of illegal drugs will be subject to a life time ban from all Dewsbury Moor Sports Clubs facilities

11. Keeping Members Safe

Dewsbury Moor Sports Club will have the following activities in place to keep customers safe and minimise harm related to alcohol and drug misuse:

- Increase employee awareness and training so they can work towards reducing risk.
- The community, including players, parents/carers and members have access to education through The BASE.
- Introduction of regular alcohol and drug awareness courses for all members.
- Drinking water will be offered free of charge at all events.
- Employees will be vigilant in identifying anyone who is suffering from the effects of consuming an excessive amount of alcohol or from suspected drug use. In these circumstances, employees and/or committee members will reserve the right to refuse further alcohol.
- Where employees believe a customer's well-being is at risk, that customer will be monitored and if necessary, arrangements made either for their safe return home or for appropriate medical treatment.

12. Record Keeping

Incident forms will be kept on file and details of any incidents will be made available to the police.

13. West Yorkshire Police Partnership Intelligence Portal (PIP)

Dewsbury Moor Sports Club work in partnership with the West Yorkshire Police. Criminality hits at the heart of the communities we all serve. Working together in partnership, we will give information about all levels of criminal activity.

Information will be given via the portal on the attached link.

<https://www.westyorkshire.police.uk/form/intelligence-portal-request-form>

14. Feedback and Complaints

Members have the opportunity to give feedback on the Dewsbury Moor Sports Club policy by attending the next available committee meeting

15. Monitoring and Review

This policy will be a dynamic document which is reviewed bi-annually and in the light of new developments in alcohol and drug misuse and H&S legislation.

Appendix B - Useful Organisations

Addaction - Is one of the UK's largest specialist drug and alcohol treatment charities. As well as adult services, they provide services specifically tailored to the needs of young people and their parents. The Skills for Life project supports young people with drug misusing parents. Website: www.addaction.org.uk

ADFAM - Offers information to families of drug and alcohol users, and the website has a database of local family support services. Tel: 020 7553 7640 Email: admin@adfam.org.uk Website: www.adfam.org.uk

Alcohol Concern - Works to reduce the incidence and costs of alcohol-related harm and to increase the range and quality of services available to people with alcohol-related problems Tel: 020 7264 0510. Email: contact@alcoholconcern.org.uk Website: www.alcoholconcern.org.uk

ASH (Action on Smoking and Health) A campaigning public health charity aiming to reduce the health problems caused by tobacco. Tel: 020 7739 5902 Email: enquiries@ash.org.uk Website: www.ash.org.uk

Children's Legal Centre - operates a free and confidential legal advice and information service covering all aspects of law and policy affecting children and young people. Tel: 01206 877910 Email: clc@essex.ac.uk Website: www.childrenslegalcentre.com

Children's Rights Alliance for England - A charity working to improve the lives and status of all children in England through the fullest implementation of the UN Convention on the Rights of the Child. Email: info@crae.org.uk Website: www.crae.org.uk

Drinkaware - An independent charity that promotes responsible drinking through innovative ways to challenge the national drinking culture, helping reduce alcohol misuse and minimise alcohol related harm. Tel: 020 7307 7450 Website: www.drinkaware.co.uk/10

Drinkline - A free and confidential helpline for anyone who is concerned about their own or someone else's drinking. Tel: 0800 917 8282 (lines are open 24 hours a day) Drug Education Forum – this website contains a number of useful papers and briefing sheets for use by practitioners: Website: www.drugeducationforum.com/ DrugScope is a centre of expertise on illegal drugs, aiming to inform policy development and reduce drug related risk. The website includes detailed drug information and access to the Information and Library Service. DrugScope also hosts the Drug Education Practitioners Forum. Tel: 020 7520 7550 Email: info@drugscope.org.uk Website: www.drugscope.org.uk

FRANK is the national drugs awareness campaign aiming to raise awareness amongst young people of the risks of illegal drugs, and to provide information and advice. It also provides support to parents/carers, helping to give them the skills and confidence to communicate with their children about drugs. 24 Hour Helpline: 0800 776600 Email: frank@talktofrank.com Website: www.talktofrank.com

Mentor UK is a non-government organisation with a focus on protecting the health and wellbeing of children and young people to reduce the damage that drugs can do to their lives. Tel: 020 7739 8494. Email admin@mentoruk.org Website: www.mentoruk.org.uk

National Children's Bureau promotes the interests and well-being of all children and young people across every aspect of their lives. Tel: 020 7843 6000 Website: www.ncb.org.uk Family Lives - A charity offering support and information to anyone parenting a child or teenager. It runs a free-phone helpline and courses for parents and develops innovative projects. Tel: 0800 800 2222 Website: <http://familylives.org.uk/>

Re-Solv (Society for the Prevention of Solvent and Volatile Substance Abuse) A national charity providing information for teachers, other professionals, parents and young people. Tel: 01785 817885 Information

line: 01785 810762 Email: information@re-solv.org Website: www.re-solv.org

Smokefree - NHS Smoking Helpline: 0800 169 0 169 Website: <http://smokefree.nhs.uk>

Stars National Initiative offers support for anyone working with children, young people and families affected by parental drug and alcohol misuse. Website: www.starsnationalinitiative.org.uk

Youth Offending Teams – Local Youth Offending Teams are multi-agency teams and are the responsibility of the local authority, who have a statutory duty to [prevent offending by young people under the age of
Website: <https://www.gov.uk/youth-offending-team>